



Gingerich Leather LLC
4435 W 200N Lagrange, IN 46761

Phone: 260-768-7074
Fax: 260-7683107

Email: Orders@gingerich-leather.com

Date of Order _____
 Customer's P.O. # _____
 Cancellation Date _____
 Date Shipped _____
 Account Number

SALES REP CHECK LIST
 ___ Ask for check if due
 ___ Show new items
 ___ ¼ down payment on COD
 ___ ¼ deposit on special orders
 ___ New account application
 Credit Department Only →

ORDER NUMBER _____

SOLD TO _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

SHIP TO ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE _____ FAX _____

Sales Rep#	Name	Ship Via <input type="checkbox"/> UPS <input type="checkbox"/> PP <input type="checkbox"/> Truck	Ship Date	Terms
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ITEM #	SIZE/DESCRIPTION																QTY TOTAL	UNIT PRICE	LINE TOTAL
	32	34	36	38	40	42	44	46	48	50	52	54	56	58	60				
																		SUB TOTAL	

Sales Rep Name	Com %	Authorized Signature
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Note: Please request a copy from your sales representative. If it is necessary to contact us regarding this order, please send in your copy. No returns accepted without a Return Authorization Number. Any returns must have invoice number and date before credit will be issued. 15% restocking Fee on all merchandise returned without written authorization. All shipments are F.O.B. factory, LaGrange, IN.